Unit of Study Guide: PRJ5001 Project Management Profession

Trimester 3, 2023

Overview

PRJ5001 Project Management Profession introduces students to project management main concepts. Students will become familiar with the role of the project manager and to key project manager competencies. Students learn about the project management professional practice code in a business context with a focus on ethical conduct required by the profession. Students are introduced to organisational and environmental factors important for project management practitioners, develop skills to formulate a business case, and learn to create a project charter and stakeholders' register. Students also develop skills in evaluating successful and unsuccessful projects to identify the lessons to be learned from these. In addition, legislation concerning employment of staff, work, health and safety and corporate governance practices necessary for effective project management are introduced.

Course(s)	Graduate Certificate in Project Management (GradCertPM)
	Graduate Diploma of Project Management (GradDipPM)
	Master of Project Management and Business (MPMB)
Core or Elective	**Core:** GradCertPM; GradDipPM; and MPMB
Credit Points	8 credit points
Duration	12 weeks (10 teaching weeks; 1 study week; 1 final assessment week)
Level	Postgraduate- Introductory
Student Workload	Students should expect to spend approximately 13 hours per week over 12 weeks (totaling approximately 150 hours) on learning activities for this unit.
Essential Requirements	None
Mode(s) of Delivery	On campus and Online
Pre-Requisites	None
Unit Coordinator	As per current timetable
Contact Information	Consultation: 1 hour scheduled session

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Unit Learning Outcomes

On successful completion of this units, students will be able to:

ULO1 Identify and describe ethical, social, cultural, environmental, and economic factors surrounding projects

ULO2 Examine project management processes and knowledge areas and explore the key aspects of the initiating process group and project integration management

ULO3 Competently communicate with specialist and non-specialist stakeholders

ULO4 Analyse a project situation to formulate a business case, project charter and stakeholder register

ULO5 Recognize the project manager role and key competencies, important for project success

Weekly Schedule

Detailed information for each week's activities can be found in the unit's weekly modules in Canvas.

Week	Topic
Week 1	Introduction to Project Management: What is a project? Traditional Project life cycle; Project management knowledge areas; Project management processes; Relevance of project management
Week 2	The environment in which projects operate: Internal and external business environments; Organisational process assets; Organisational mission, vision, values, and objectives; Definition of a Project Manager; Project success factors and success criteria
Week 3	Project manager role and competencies: Project manager roles, knowledge, and competencies; The Project Manager Competency; Development (PMCD) Framework
Week 4	Project Management Concepts: Project, program, and portfolio management; Organisational strategy (mission, vison, values); Project Linkage to organisational strategy; Business case and business need
Week 5	Business need of Project: Organisational structure types (functional, matrix, projectized); Introduction to project and corporate governance; Project management office- PMO
Week 6	Introduction to project initiation and integration: Project integration management processes; Initiating a project (Identifying and selecting projects); Developing Project proposals; Development of Project Charter
Week 7	Managing stakeholders' management: Interaction between imitating process and stakeholders' management knowledge area; Overview on Balanced Score Card
Week 8	Code of Ethics in Project Management: Ethics and professional responsibility; The role of ethics and professional responsibility in project management; Ethics terminology: deontology, teleology, Kant, utilitarianism
Week 9	Project Management Principles: Methodologies and Standards: 12 Principles of Project Management; Relationship between project management principles and project performance domain

Week 10	Project management approaches and contemporary trends in PM: Waterfall; Agile; hybrid Agile project management; Global Project Management Introduction; Management of Mega projects; Project management information system; Management of IT projects
Week 11	Study Week
Week 12	Assessment / Examination week for specified units

Assessments

1. All assessments are compulsory.

2. To pass the unit students must:
   - achieve a total of 50% or more of marks offered; and
   - pass all individual invigilated assessments; and
   - have attempted all assessments.

   Where one or more of these requirements are not met, the Board of Examiners will consider a student's overall progress towards meeting the unit learning outcomes and any special circumstances before reaching a decision.

3. The Board of Examiners may grant a supplementary assessment where a student:
   - achieves a total of 45% or more; and
   - has passed all individual invigilated assessments in the unit; and
   - has attempted all assessments; and
   - has a recommendation for supplementary assessment by the Unit Coordinator and the Head of Discipline.

   Where one or more of these requirements are not met, the Board of Examiners will consider a student's overall progress towards meeting the unit learning outcomes and any special circumstances before reaching a decision. Attendance and engagement in class will be considered.

4. APIC awards common result grades as set out in the Award of Grade Policy.

5. Detailed information for each assessment can be found on the Unit's Home Page and in the Assessment Brief.

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Assessment Overview

Assessment Task	Type	Weight	Length	Due	ULOs Assessed
Assessment 1: Quiz The purpose of this assessment is to test students' understanding of the course content and concepts covered in weekly class lectures and activities. The quiz will be conducted in class. (Note: *Fail to complete the Academic Integrity Module successfully by the end of the Week 3 will incur 10% deduction in the final mark awarded for this assessment*)	Individual Invigilated	30%	15-20 mins (equiv. 3000 words)	Week 2 to Week 10	ULO1 ULO2
Assessment 2: Project Case Analysis This assessment requires student to work individually to analyse a given *project case study* pertaining to project planning & execution and to write response to the questions/tasks to demonstrate their critical understanding of the project case. *(Note: Students are recommended to complete the Academic Skills Module before submitting this assignment)*	Individual	25%	2000 words	Week 7	ULO1 ULO2 ULO5
Assessment 3: Poster Presentation Individual and invigilated oral presentation of content and conclusions covered in Assessment 2 (Project Case Analysis)	Individual Invigilated	15%	5 minutes presentation (equiv. 500 words)	Week 9	ULO1 ULO2 ULO3 ULO5
Assessment 4: Applied Project This assessment requires students to work in a group of 3 to analyse a real-life project, either completed (within last five years) or ongoing to evaluate and discuss its *business case, project charter and stakeholder register*.	Group	30%	3000 words	Week 11	ULO2 ULO3 ULO4

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Students are also required to develop suitable strategic alignment tool (*Balance Score Card*) for the chosen project and to provide recommendation based on BSC analysis.				

equiv. – equivalent word count based on the Assessment Load Equivalence Guide. It means this assessment is equivalent to the normally expected time requirement for a written submission containing the specified number of words.

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Course Reserves

Course Reserve includes all required resources and reading material for the unit of study. You can access Course Reserve via APIC Library or via the Course Reserve link on the unit's homepage.

Prescribed text(s):

Gray, CF & Larson, EW 2021, *Project management: the managerial process*, 8th edn, McGraw-Hill Education, New York.

Recommended Readings:

Andrei, B, Casu-Pop, A, Gheorghe, S & Boiangiu, C 2019, 'A study on using waterfall and agile methods in software project management', *Journal of Information Systems & Operations Management,* pp. 125-135.

Hoboken, NJ, Meredith, JR, Shafer, SM, Mantel Jr, SJ and Sutton, MM 2020. *Project management in practice*. John Wiley & Sons.

Igberaese, DA, 2023, *Introduction to project management: a source book for traditional PM basics*, Routledge, London, England.

Kerzner, H, 2017, *Project management a systems approach to planning, scheduling, and controlling*, 12th ed., John Wiley & Sons, Inc.,

Lappi, TM, Aaltonen, K & Kujala, J 2019, 'Project governance and portfolio management in government digitalization', *Transforming Government: People, Process and Policy,* vol. 13, no. 2, pp. 159-196.

Rowe, SF 2020, *Project management for small projects*, Berrett-Koehler.

Project Management Institute 2021, *The standard for project management and A guide to the project management body of knowledge: (PMBOK® guide)*, 7th edition, Newtown Square, Pennsylvania.

Wu, G, Zhao, X, Zuo, J & Zillante, G 2019, "Effects of team diversity on project performance in construction projects", *Engineering, Construction and Architectural Management,* vol. 27, no. 3, pp. 408-423.

Other Recommended Resources:

Project Management Journal: https://journals.sagepub.com/home/pmx

Harvard Business Review: www.hbr.com

PM Times: https://www.projectimes.com/articles.html

Project Smart: http://www.projectsmart.com/

Project Management Institute: https://www.pmi.org

Australian Institute of Project Management: https://aipm.com.au/

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Academic Integrity

Ethical conduct and academic integrity and honesty are fundamental to the mission of APIC and academic misconduct will not be tolerated by the College. It is the responsibility of every student to make sure that they understand what constitutes academic misconduct and to refrain from engaging in it. Please refer to APIC's Academic Integrity Policy for further details.

Other Important Information and Links

Special consideration If your academic work is impacted by significant documented illness, hardship, or other adverse circumstances beyond your control, you may make an application for Special Consideration. Please refer to the Assessment Policy for further details.	**Late submission** Penalties apply when work is submitted after the due date without approval. Please refer to the Assessment Policy for information about late submission.
Assessment appeals If you are concerned about a mark you have received for an assessment or final grade, you may apply to formally appeal the grade. Please see the Assessment Policy for further details.	**Award of grades** APIC awards common result grades, set out in the Award of Grade Policy.
Expectations of student conduct Students are expected to conduct themselves in a manner that is consistent with a safe and respectful study environment. More information can be found in the Student Code of Conduct.	**Study resources** APIC Library and Student Learning Support resources and services can be accessed via the Student Lounge or your Dashboard on the OLS (Canvas).
Student Services The Student Services team provides administrative support for students and handles enquiries about enrolment, timetables, important dates and submitting forms. More information can be found on the Student Services page on the OLS (Canvas).	**Key dates** Key dates through the academic year, including teaching periods, census, payment deadlines and exams can be found on the Academic Calendar section of the APIC website.

Changes and Updates to the Unit of Study Guide

This Unit of Study Guide may be updated and amended from time to time. Students will be notified of any changes to the unit via the Online Learning System (Canvas) space for the unit.

This Unit of Study Guide was last updated on 22 September 2023.

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